



# Downhill Ski Club

## Committee Meeting 122

### 28<sup>th</sup> September 2011, 7.30pm

The meeting was called to order by Neil Green at 7:40 p.m.

**In attendance** (apologies are highlighted)

Neil Green (NG)	Steve Chaney (SC)	Lisa Arthur (LA)
<b>Blair Sinclair (BS)</b>	Marie Prendergast (MP)	Grant Allen (GA)
Colleen Breckell (CB)	Bernie Prendergast (BP)	Kevin Frost (KF)
Kieran Mellamphy (KM)	Sandie Fry (SF)	

<b>MINUTES / ACTION ITEMS</b>											
<b>Description</b>	<b>Who</b>										
<p><b>Approval of Minutes</b> The minutes from meeting 121 were circulated prior to the meeting, a motion to approve the minutes as true and correct was made by BP, seconded by KM and all present voted in favor.</p> <p><b>Matters Arising from Previous Minutes</b> Purchase of single duvets to remain on the action list to be reviewed after the gas toilets are sorted.</p> <p><b>Inward/Outward Correspondence</b> RMCA AGM Notification RMCA Notification of Lodge Site Rental 10% reduction and advice on who to contact if paid. RMCA Group Insurance Scheme AGM Notification RMCA Annual Accounts</p> <p><b>Treasurers Reports</b> Steve reported that all large invoices for the year have been received and paid but we are still waiting for the DOC invoices. Steve recommended that we join the RMCA Insurance scheme to cover the club for public liability as quoted by Peter Garrett at an annual cost of \$845 +gst. Bank Statements have been circulated and the accounts are as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><i>Account</i></th> <th style="text-align: left;"><i>Amount</i></th> </tr> </thead> <tbody> <tr> <td>Non Profit Acc</td> <td>17,785.87</td> </tr> <tr> <td>Term Deposit</td> <td>52,277.35</td> </tr> <tr> <td>Term Deposit</td> <td>10,444.91</td> </tr> <tr> <td><b>Total</b></td> <td><b>80508.13</b></td> </tr> </tbody> </table> <p>A motion was made to accept the treasurers' report and recommendation to purchase public liability insurance by SF, seconded by CB and all present voted in favor.</p>	<i>Account</i>	<i>Amount</i>	Non Profit Acc	17,785.87	Term Deposit	52,277.35	Term Deposit	10,444.91	<b>Total</b>	<b>80508.13</b>	LA
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<p><b>Booking Officers Report</b>  Marie reported that we currently have 67 family memberships and 41 single memberships. Bookings for the first week of the school holidays are good but there are not many bookings for the second week and none at the top club. A motion was made to accept the booking officers report by BP and seconded by SF all present voted in favor.</p> <p><b>New Business</b>  <b>Custodian Honorarium</b>  The custodian honorarium was discussed and a figure of \$250 a week to cover expenses was agreed as fair given the work required and the remoteness of the club. A motion was made to pay the custodian expenses of \$250 per week was made by SC, seconded by LA and all present voted in favor.</p> <p><b>2011 AGM</b>  The AGM is normally on the last Sunday in November, this year the will be the 27<sup>th</sup> November at 4.30pm at Steve’s work. Requests for agenda items will be sent via email the week of the 24<sup>th</sup> Oct and the agenda sent via post the week of the 7<sup>th</sup> Nov. The AGM agenda will be discussed at the next committee meeting along with any proposed rule additions or changes.</p> <p><b>Future Meeting Dates</b>  Dates for committee meetings should be set in advance to allow plenty of notice, ideally we will try to keep the location central to reduce the amount of travel required. The next meeting date will be Tue 1<sup>st</sup> Nov, at Blair’s house, Lisa to see if that is suitable and confirm.</p> <p><b>Gas Toilet Project</b>  Neil gave an overview on his progress on getting agreement with Ruapehu District Council and DOC on installing the gas toilets and obtaining a dispensation for grey-water discharge to ensure the club complies with the National Parks act in relation to past the extension that expires in October 2011. A motion was made that Neil continue with correspondence with RDC and DOC by KF and seconded by SC all present voted in favor.</p> <p><b>Member Survey</b>  The last member survey was in 2009, it was discussed due to the other projects currently in progress we should defer a member survey for a year. A motion was made by LA to defer the member survey until 2012, seconded by KM and all present voted in favor.</p> <p><b>2012 Working Bee Dates</b>  The 2012 working bee dates will be set at the next meeting.</p> <p><b>Remedial Work required at Top Club</b>  It was noted that the following work is required at the Top Club this summer.  Fix roof leaks  Top-up firewood  Fire exit door frame  Install incinerating toilets</p> <p><b>Summer Activities</b>  Blair suggested (via email) that we organise a few summer activities this coming summer such as the Tongariro Crossing, Crater Walk and the 42 Traverse. Everyone to think about what we could do and discuss at the next meeting.</p>	<p><b>ALL</b></p> <p><b>LA</b></p> <p><b>ALL</b></p>
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<p><b>Members arriving at lodges without booking confirmation</b>  Marie has been made aware of members staying at both lodges without a confirmed booking. This is an issue for both safety reasons, there may not be a bed available and because members could be stay without paying.  Marie to look at the wording in the booking rules and see if there needs to be any changes proposed for the AGM so action can be taken if members continue to do this.</p> <p>Neil to add a procedure for the custodian to complete a headcount and check bookings vs actuals at the top lodge each evening.</p> <p><b>Top Club Lockers</b>  The top club lockers all appear to be full and there is a concern that some lockers may still have gear belonging to people who are no longer members. In order to ensure all current members get an opportunity to use a locker if they wish we will complete and audit of who has which locker currently. Lisa will send out an email and compile a list based on the responses.</p> <p><b>Other Business</b>  <b>Top Club Closing</b>  As there are currently no bookings at the top club for the second week of the holidays we will consider shutting the club early if there is no interest for the second week, Marie to send out an email to prompt people to book if they are thinking of staying up there in the second week of the holidays.</p> <p><b>Website</b>  Sandie has offered to develop the new website free of charge, all content on the site belongs to the Downhill Ski Club and the website code remains the IP of Sandie. A motion was made by NG to accept Sandie's offer to develop the new website free of charge, this was seconded by SC and all in present voted in favor.</p>	<p><b>MP</b></p> <p><b>NG</b></p> <p><b>LA</b></p> <p><b>MP</b></p>
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The next meeting is TBC as per the above.

The meeting was closed at 9.50 p.m. by Neil Green.

Lisa Arthur  
Secretary